

# Communal Barbecue Usage Procedures

Dear Residents,

We are pleased to provide you with access to the communal barbecue facilities. To ensure a safe and enjoyable experience for everyone, please adhere to the following procedures:

## Usage Guidelines

1. **Reservation:** All residents must reserve the barbecue area in advance by contacting the management office.
2. **Cleanliness:** Please clean the grill and surrounding area before and after use.
3. **Safety:** Always keep a fire extinguisher nearby and report any unsafe conditions to management.
4. **Time Limit:** We encourage a maximum usage time of 2 hours during peak hours.
5. **Respect Neighbors:** Be considerate with noise levels and share the space with fellow residents.

## Contact Information

If you have any questions or concerns, please reach out to the management office at:

Email: [management@community.com](mailto:management@community.com)

Phone: (123) 456-7890

Thank you for your cooperation and enjoy your barbecue!

Sincerely,

The Community Management Team