

# Tenant Elevation Request

Date: [Insert Date]

To,

[Residential Manager's Name]  
[Apartment Complex/Building Name]  
[Address Line 1]  
[Address Line 2]

Dear [Residential Manager's Name],

I hope this message finds you well. I am writing to formally request consideration for elevation from my current tenant status, [Your Apartment Number], to a more suitable living arrangement within the building.

As a dedicated tenant for [Duration of Stay], I have taken pride in maintaining a respectful living environment and fulfilling all lease obligations. Due to [brief reason for elevation request], I believe that a different apartment/condition would greatly enhance my living experience.

I appreciate your consideration of my request and would be grateful for the opportunity to discuss this matter further. Please let me know a convenient time for us to meet or if you require any additional information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Contact Information]  
[Your Current Apartment Number]