

# Important Notice: Carbon Monoxide Detector Check

Dear [Tenant's Name],

We hope this message finds you well. In our ongoing efforts to ensure the safety and well-being of all our tenants, we are scheduling a routine check of the carbon monoxide detectors in your unit.

**Date:** [Insert Date]

**Time:** [Insert Time]

Please ensure that access to your unit is available during this time. If this date is not convenient, please contact us by [Insert Contact Information] so we can arrange an alternative time.

Your safety is our top priority, and we appreciate your cooperation in this matter.

Thank you,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]