

Carbon Monoxide Detector Usage Instructions

Dear [Recipient Name],

We are writing to provide you with essential information regarding the proper use of carbon monoxide (CO) detectors in your home. These devices are crucial for ensuring the safety of your household by detecting harmful levels of carbon monoxide.

Installation Guidelines:

- Install CO detectors on every level of your home, including basements and sleeping areas.
- Mount the detectors high on walls or ceilings, as CO is lighter than air.
- Avoid placing detectors near appliances, doors, windows, or vents which may cause false readings.

Maintenance Instructions:

- Test the detectors monthly by pressing the test button.
- Replace batteries at least once a year, or when the low battery signal sounds.
- Replace the entire unit every 5-7 years, or as recommended by the manufacturer.

What to Do If Alarms Sound:

1. Leave the premises immediately.
2. Call emergency services from a safe location.
3. Do not return until it is confirmed safe by professionals.

Your safety is our priority. Please ensure that you follow these instructions to keep your home and loved ones safe from carbon monoxide exposure.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]