

# Rapid Response Maintenance Hotline

Dear [Tenant's Name],

We are committed to providing our tenants with a safe and comfortable living environment. To ensure prompt assistance for urgent maintenance issues, we have established a Rapid Response Maintenance Hotline.

If you encounter any urgent maintenance problems such as plumbing leaks, heating failures, or electrical issues, please contact our hotline at [Hotline Number]. Our dedicated maintenance team is available to respond 24/7 to address your concerns.

For non-urgent maintenance requests, we encourage you to use our regular request system by reaching out to [Email Address] or [Website Link].

Thank you for being a valued tenant. We look forward to assisting you and ensuring your home remains a comfortable place to live.

Sincerely,

[Your Name]

[Your Position]

[Property Management Company Name]

[Contact Information]