

# Storage Unit Access Instructions

Dear [Tenant's Name],

Welcome to your new storage unit! Below are the instructions for accessing your storage unit:

## Access Information

- **Storage Facility Address:** [Facility Address]
- **Your Unit Number:** [Unit Number]
- **Access Hours:** [Access Hours]

## Accessing Your Unit

1. Arrive at the storage facility during access hours.
2. Locate the entrance gate and enter your access code: [Access Code].
3. Drive or walk to your assigned unit number: [Unit Number].
4. Use the provided key or lock combination to open your unit.

## Contact Information

If you have any questions or encounter any issues, please contact our office at [Contact Number] or [Email Address].

Thank you for choosing [Storage Facility Name]! We wish you the best with your storage needs.

Sincerely,

[Your Name]

[Your Position]

[Storage Facility Name]