

Declaration of Interest in Trainee Program

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my interest in the trainee program at [Company/Organization Name]. I am particularly attracted to this opportunity because [insert reason for interest in the program].

With my background in [Your Field of Study/Experience], I believe I can contribute positively to your team while gaining invaluable experience. I am eager to learn and apply my skills in a real-world environment.

Thank you for considering my application. I look forward to the possibility of discussing my candidacy further.

Sincerely,

[Your Name]