

Laundry Room Reservation Confirmation

Dear [Tenant Name],

Thank you for your reservation. Here are the details of your laundry room booking:

- **Reservation Date:** [Date]
- **Time Slot:** [Start Time] to [End Time]
- **Room Number:** [Room Number]

Please ensure to adhere to the reserved time to allow all tenants equal access. If you need to cancel or reschedule, kindly notify us at least 24 hours in advance.

Thank you for your cooperation!

Best regards,

[Your Name]

[Your Title]

[Contact Information]