

# Pool Area Access Instructions

Dear Residents,

We are pleased to provide you with access to our community pool. Please follow the instructions below to ensure a safe and enjoyable experience for everyone.

## Access Hours

- Monday to Friday: 8:00 AM - 8:00 PM
- Saturday and Sunday: 9:00 AM - 6:00 PM

## Entry Procedure

1. Use your key fob to access the pool gate.
2. Ensure the gate is securely closed behind you upon entry.
3. Check for any posted guidelines or rules at the entrance.

## Safety Rules

- No diving in the pool.
- Children must be supervised by an adult at all times.
- No glass containers allowed in the pool area.
- Pool hours must be respected. Please exit the area promptly at closing time.

## Contact Information

If you have any questions or concerns, please reach out to the management office at:

Email: [management@example.com](mailto:management@example.com)

Phone: (123) 456-7890

Thank you for your cooperation and enjoy your time at the pool!

Sincerely,  
The Management Team