

Tenant Lobby Decoration Expectations

Date: [Insert Date]

Dear Tenants,

We are excited to announce the upcoming lobby decoration initiative aimed at enhancing our community space. Here are the expectations for the decoration process:

Decoration Guidelines:

- All decorations must adhere to safety and fire regulations.
- Respect the shared space; avoid personal items that may detract from overall aesthetic.
- Contributions should be temporary and easy to remove after the holiday/event season.
- Collaboration is encouraged; please coordinate with neighbors for cohesive themes.

Timeline:

Decorations can be set up starting [insert date], and must be taken down by [insert date].

Feedback:

Please share your decoration ideas or if you'd like to volunteer for organizing the decoration efforts by contacting [insert contact information].

Let's work together to create a warm and inviting lobby for all tenants to enjoy!

Best regards,

[Your Name]

[Your Position]

[Building/Community Name]