

Urgent Request for Radiator Repair

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

To: [Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I am writing to inform you of an urgent issue regarding the radiator in my residence located at [Your Address]. The radiator is no longer functioning properly, which has resulted in a significant drop in temperature within the apartment.

This situation has become increasingly uncomfortable and could potentially lead to further issues if not addressed promptly. I kindly request that a professional assessment and repair be scheduled as soon as possible.

Please let me know how you would like to proceed with this matter. I appreciate your prompt attention to this urgent request.

Thank you for your understanding.

Sincerely,

[Your Name]