

Tenant Lockbox Installation Instructions

Dear Tenant,

We are pleased to inform you about the installation of your new lockbox, which will enhance the security and accessibility of your rental property. Please follow the instructions below to ensure proper installation:

Installation Instructions:

1. Choose a secure location on your property where the lockbox will be installed.
2. Use the provided mounting hardware to secure the lockbox to a sturdy surface.
3. Ensure the lockbox is mounted at eye level for easy access.
4. Once installed, test the locking mechanism to confirm it is functioning properly.
5. Store the access keys in the lockbox and follow the instructions to set your combination.

Important Reminders:

- Do not share your combination with anyone.
- Check the lockbox periodically to ensure it is secure.
- If you experience any difficulties with the lockbox, please contact our office immediately.

Thank you for your cooperation.

Sincerely,
Your Property Management Team