

Tenant Lockbox Installation Advisory

Dear [Tenant's Name],

We hope this message finds you well. This letter is to inform you about the installation of a lockbox at your residence located at [Property Address]. This is part of our ongoing efforts to enhance security and facilitate access for approved personnel.

The installation will take place on [Date] between [Start Time] and [End Time]. Our service team will ensure that the process is carried out efficiently and with minimal disruption to you.

Please let us know if you have any specific concerns regarding this installation. Your comfort and peace of mind are very important to us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Property Management Company]

[Contact Information]