

Important Notice: Flood Emergency Response Procedures

Dear Tenants,

In light of recent weather forecasts indicating potential flooding in our area, we want to ensure your safety and provide you with the necessary procedures to follow during this emergency.

Before Flooding Occurs

- Stay informed about weather updates through local news outlets.
- Prepare an emergency kit with essential supplies, including water, non-perishable food, first aid items, and any medications.
- Ensure your belongings are elevated or moved to higher ground.

During Flooding

- Stay indoors and avoid driving or walking through floodwaters.
- Secure entry points and stay updated via your phone or radio.
- Evacuate if instructed to do so by local authorities.

After Flooding

- Wait for official confirmation that it is safe to return to your home.
- Report any damage to your unit immediately to property management.
- Follow local guidance regarding clean-up and recovery resources.

If you have any questions or require assistance, please contact the management office at [Phone Number] or [Email Address].

Stay safe,

[Your Management Team]