

Shared Facilities Usage Guidelines

Dear Tenants,

We are pleased to provide you with the guidelines for the usage of our shared facilities. Please adhere to the following rules to ensure a harmonious and pleasant environment for everyone:

General Guidelines

- Respect the scheduled hours for each facility.
- Keep the area clean and tidy after use.
- Report any damages or maintenance issues immediately.

Specific Facilities

Swimming Pool

- No diving or rough play allowed.
- Children must be supervised by an adult at all times.

Gym

- Limit use of equipment to 30 minutes during peak hours.
- Wipe down machines after use.

Lounge Area

- No loud music or disruptive behavior permitted.
- Food and drinks must be consumed in designated areas only.

Thank you for your cooperation in maintaining a friendly and comfortable community. Should you have any questions or concerns, please feel free to reach out to the management office.

Sincerely,
[Your Property Management Name]