

Evacuation Instructions

Dear Residents,

In the event of an emergency, please follow these evacuation instructions to ensure your safety:

Evacuation Procedures:

1. Remain calm and quickly identify the nearest exit.
2. Do not use elevators.
3. Gather at the designated meeting point located in the parking lot.
4. If you see smoke, stay low to the ground.
5. Assist your neighbors if it is safe to do so.

Emergency Contacts:

- Building Management: (123) 456-7890
- Fire Department: 911
- Emergency Services: (123) 456-7891

Important Reminders:

- Practice your evacuation route regularly.
- Keep a flashlight and a whistle in your unit.
- Make sure your emergency contact information is up to date.

Thank you for your cooperation.

Sincerely,

Your Building Management