

# Winter Warmth Schedule

Dear Tenants,

As the winter season approaches, we want to ensure that everyone is warm and comfortable in their homes. Below is our Winter Warmth Schedule for the upcoming months:

## Heating Inspection Dates

- December 5, 2023 - 10:00 AM to 2:00 PM
- December 12, 2023 - 10:00 AM to 2:00 PM
- January 10, 2024 - 10:00 AM to 2:00 PM

## Reminder for Portable Heaters

Please note that if you are using portable heaters, ensure they are safe and follow all manufacturer instructions.

## Emergency Contact Information

If you experience any heating issues, please contact maintenance at **(555) 123-4567**.

Thank you for your cooperation, and we wish you a warm and cozy winter!

Sincerely,

Your Property Management Team