

# Short-Term Getaway Notice

Date: [Insert Date]

To: [Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally inform you that I will be taking a short-term getaway from my rental unit located at [Your Address]. The dates of my absence will be from [Start Date] to [End Date].

During this time, I will ensure that my responsibilities as a tenant are upheld, and I will take necessary precautions to maintain the property in my absence. Please let me know if you need any further information or if there are any concerns.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Contact Information]