

# Extended Holiday Notification

Date: [Insert Date]

To: [Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to inform you that I will be on an extended holiday from [start date] to [end date]. During this time, I will be [optional: specify any arrangements for mail or property care].

Please let me know if there are any concerns regarding my absence. I appreciate your understanding.

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Address]

[Your Contact Information]