

Letter of Demand for Current Emergency Contact Details

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request the current emergency contact details for [specific individual, organization, or situation]. It is crucial for our records and to ensure the safety and communication during emergencies.

Please provide the updated emergency contact information by [specific deadline date], to avoid any complications in case of an urgent situation.

Thank you for your prompt attention to this matter.

Sincerely,
[Your Name]
[Your Position, if applicable]