

Balcony Conduct Policy

Date: [Insert Date]

Dear [Tenant's Name],

We hope this message finds you well. As part of our commitment to maintaining a pleasant living environment for all residents, we would like to remind you of our Balcony Conduct Policy.

Policy Guidelines

- Please keep noise levels to a minimum, especially during late hours.
- Furniture and personal items should be neatly arranged and not obstruct walkways.
- Grilling or open flames are not permitted on balconies.
- Ensure that plants and decorative items do not pose a hazard to individuals below.

Your cooperation is appreciated in upholding these standards for the benefit of all residents. If you have any questions or concerns, please feel free to reach out to us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Property Management Name]

[Contact Information]