

Warning Letter for Code Compliance Issues

Date: [Insert Date]

Tenant Name: [Insert Tenant Name]

Tenant Address: [Insert Tenant Address]

Dear [Tenant Name],

This letter serves as a formal warning regarding code compliance issues observed at the property you are currently renting from us at [Insert Property Address].

Specifically, the following issues have been identified:

- [Insert Issue 1]
- [Insert Issue 2]
- [Insert Issue 3]

These issues need to be addressed and rectified by [Insert Deadline Date]. Failure to do so may result in further action, which could include termination of the lease or legal proceedings.

We urge you to take this matter seriously and to contact us if you have any questions or require assistance in resolving these issues.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]