

Final Notice: Building Code Violations

Date: [Insert Date]

To: [Property Owner's Name]

Address: [Property Owner's Address]

Dear [Property Owner's Name],

This letter serves as a final notice regarding the building code violations at your property located at [Property Address]. Despite previous communications, the following violations remain unaddressed:

- [Violation 1: Description]
- [Violation 2: Description]
- [Violation 3: Description]

As per [City/County] Building Code Section [Insert Section], you are required to rectify these violations within [Insert Time Frame] from the date of this notice. Failure to comply may result in further legal action, including fines or local government intervention.

Please contact [Department Name] at [Contact Number] to schedule an inspection or if you have any questions regarding the violations.

We appreciate your immediate attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Department Name]

[Contact Information]