

Notice to Tenants

Date: [Insert Date]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to provide clarification regarding our noise policy, which is outlined in your lease agreement.

Noise Policy Overview

Our noise policy is designed to ensure that all residents can enjoy their living environment without disturbances. As per the lease agreement, we request that tenants adhere to the following guidelines:

- Quiet hours are observed from 10 PM to 8 AM on weekdays.
- Noise levels should be kept at a minimum during these hours.
- Parties or gatherings that may cause excessive noise should be limited to a reasonable number of guests.

Reporting Noise Issues

If you experience excessive noise from neighbors, we encourage you to follow these steps:

1. Communicate directly with your neighbor if you feel comfortable doing so.
2. If the issue persists, please contact management at [Management Contact Information].

We appreciate your cooperation in maintaining a peaceful environment in our community. Should you have any further questions or concerns regarding this policy, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Property Management Company Name]

[Contact Information]