

Fire Safety Concern Report

Date: [Insert Date]

To: [Landlord/Property Manager's Name]

Address: [Landlord/Property Manager's Address]

From: [Your Name]

Address: [Your Address]

Subject: Reporting Fire Safety Concerns

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to bring to your attention some fire safety concerns within my unit, [Your Apartment/Unit Number], and the overall premises that require immediate attention.

1. [Describe the specific fire safety concern, e.g., "The smoke detectors in my unit are not functioning."]
2. [Describe another concern, e.g., "There are flammable materials stored in the hallway which could pose a fire risk."]
3. [Mention any other concerns, e.g., "The fire exits are obstructed and not easily accessible."]

Please let me know how you plan to address these concerns. It is important to ensure the safety of all residents in the building.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]