

**Dear [Recipient's Name],**

I hope this message finds you well. I am writing to bring to your immediate attention an urgent issue with my appliance.

The appliance in question is [Appliance Name/Type], and it has been experiencing [describe the issue, e.g., malfunction, breakdown, etc.] since [date]. This issue has caused significant inconvenience, and I am in need of a prompt resolution.

I would greatly appreciate it if you could arrange for a technician to assess the situation at your earliest convenience. Please let me know when a visit can be scheduled.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]  
[Your Contact Information]