

Plumbing Appliance Breakdown Report

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Breakdown Report for Plumbing Appliance

Appliance Details

Appliance Type: [e.g., Water Heater, Dishwasher]

Brand: [Brand Name]

Model: [Model Number]

Location: [Location of Appliance]

Breakdown Details

Date of Breakdown: [Insert Breakdown Date]

Nature of Fault: [Describe the Fault]

Symptoms Observed: [List Symptoms]

Actions Taken

[Describe any immediate actions taken]

Recommendations

[Provide recommendations for repair or replacement]

Conclusion

For any further information, please feel free to contact me.

Thank you.

Sincerely,

[Your Name]

[Your Contact Information]