

# Faulty Washing Machine Report

Date: [Insert Date]

To: [Manufacturer's Name]

Address: [Manufacturer's Address]

Dear [Customer Service Team/Specific Contact Name],

I am writing to formally report a faulty washing machine (Model: [Insert Model], Serial Number: [Insert Serial Number]) that I purchased on [Insert Purchase Date] from [Insert Retailer]. Unfortunately, I have experienced several issues with the appliance which have rendered it unusable.

The specific problems include:

- [Describe Issue 1]
- [Describe Issue 2]
- [Describe Issue 3]

I have attempted to troubleshoot the machine by [Insert any troubleshooting steps taken], but these efforts did not resolve the issues.

I would appreciate it if you could advise on the next steps regarding repairs or a possible replacement of the washing machine. I have attached a copy of my purchase receipt and any additional documentation for your reference.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]