

Appliance Repair Request

Date: [Insert date]

To: [Landlord's Name]

Address: [Landlord's Address]

From: [Your Name]

Address: [Your Address]

Subject: Request for Appliance Repair

Dear [Landlord's Name],

I hope this message finds you well. I am writing to inform you that the [appliance name, e.g., refrigerator, dishwasher] in my apartment has stopped functioning properly. The issue seems to be [brief description of the problem, e.g., "not cooling," "leaking water," etc.].

I would appreciate it if you could arrange for a repair as soon as possible, as this issue is affecting my daily living. Please let me know if you need any further information or if I should be available for a repair appointment.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]