

Plumbing Repair Request

Date: [Insert Date]

To: [Landlord's Name]

Address: [Landlord's Address]

From: [Your Name]

Address: [Your Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request a repair for a plumbing issue that has arisen in my unit, [Your Apartment Number].

The issue I am experiencing is as follows:

- [Describe the issue: e.g., leaky faucet, clogged drain, etc.]

This problem has caused [mention any inconveniences or damages], and I believe it requires prompt attention. Please let me know a suitable time for a maintenance visit to address this issue.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Contact Information]