

Notification of Emergency Contact Update

Dear [Tenant's Name],

We hope this message finds you well. We are reaching out to inform you that you have successfully updated your emergency contact information.

New Emergency Contact Details:

Name: [New Contact Name]

Phone Number: [New Contact Phone Number]

Relationship: [Relationship to Tenant]

Your safety is our priority, and having accurate emergency contacts is essential. If you need to make any further changes or if you have any questions, please feel free to reach out to us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Property Management Company Name]

[Contact Information]