

# Common Area Usage Guidelines for Tenants

Dear Tenants,

We are pleased to provide you with the following guidelines for the usage of the common areas within our property. These rules are designed to ensure a safe, clean, and enjoyable environment for everyone.

## General Guidelines

- Please respect other tenants' privacy and personal space.
- Maintain cleanliness and dispose of trash properly.
- Use common areas for their intended purpose only.

## Noise and Conduct

- Keep noise to a minimum, especially during quiet hours.
- Engage in respectful behavior towards all residents.

## Safety and Security

- Do not leave personal belongings unattended.
- Report any safety hazards or security issues to management immediately.

## Potential Restrictions

- Hours of operation for common areas may vary.
- Certain activities or events may require prior approval.

Your cooperation is greatly appreciated in maintaining a pleasant living environment for all. Should you have any questions or concerns about these guidelines, please do not hesitate to reach out.

Thank you,

[Property Management]