

# Parking Space Confirmation Letter

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

We are pleased to confirm your parking space allocation at [Property Address]. Your designated parking space number is [Space Number]. This space is available for your exclusive use from [Start Date] until [End Date].

Please ensure that you adhere to the following rules and guidelines:

- Park only in your assigned space.
- Ensure your vehicle is properly registered with the management.
- Respect the property and surrounding areas.

Should you have any questions or require further assistance, please feel free to contact us at [Contact Information].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Management Company Name]

[Contact Information]