

Tenant Parking Space Complaint Acknowledgment

Date: [Insert Date]

Tenant Name: [Insert Tenant Name]

Address: [Insert Tenant Address]

Dear [Tenant Name],

We would like to acknowledge receipt of your complaint regarding the parking space. We take your concerns seriously and will address the matter promptly.

Your complaint was received on [Insert Date of Complaint], and we are currently reviewing the situation. Our goal is to ensure a satisfactory resolution as soon as possible.

Thank you for bringing this matter to our attention. Please feel free to reach out if you have any further questions or need additional assistance.

Sincerely,

[Your Name]

[Your Title]

[Company/Property Management Name]