

Notice of Parking Space Assignment

Dear [Tenant's Name],

We hope this message finds you well. We are writing to inform you about the assignment of a parking space pertaining to your tenancy at [Property Address].

Your assigned parking space is as follows:

- **Parking Space Number:** [Space Number]
- **Effective Date:** [Effective Date]
- **Parking Instructions:** [Instructions]

Please ensure that you park only in the designated space to avoid any issues. If you have any questions or require further assistance, feel free to contact us at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Property Management Company Name]

[Contact Information]