

# Garden Upkeep Information

Date: [Insert Date]

Dear [Tenant's Name],

We hope this message finds you well. As part of our commitment to maintaining the property and ensuring a pleasant living environment, we would like to provide you with some information regarding the upkeep of the garden.

## Garden Maintenance Responsibilities

- Regular watering of plants and flower beds.
- Weeding and removing debris as needed.
- Maintaining the cleanliness of garden pathways.
- Pruning of shrubs and bushes at appropriate times.

## Scheduled Maintenance Days

We have scheduled the following days for garden maintenance:

- First Wednesday of every month - General cleanup
- Third Saturday of every month - Plant care and pruning

## Contact Information

If you have any questions or require assistance regarding the garden, please do not hesitate to reach out to us at [Contact Number] or [Email Address].

Thank you for your cooperation and contribution to keeping our garden beautiful!

Sincerely,

[Your Name]

[Your Title]

[Property Management Company]