

Request to Sublet Apartment

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request your permission to sublet my apartment located at [Apartment Address] while I am serving in the military.

Due to my deployment starting on [Deployment Start Date] and expected to end on [Deployment End Date], I am unable to occupy the premises. I would like to ensure that the apartment remains in good condition and that the rent continues to be paid during my absence.

I have identified a potential subtenant, [Prospective Subtenant's Name], who is willing to take over the lease during my deployment. I believe [he/she/they] would be a responsible tenant and can provide references if needed.

According to our lease agreement, I understand that I need permission from you to proceed with the subletting process. I am happy to provide any necessary documentation and ensure a smooth transition for both you and the subtenant.

Please feel free to reach me at [Your Phone Number] or [Your Email Address] if you have any questions or need additional information. I appreciate your consideration and look forward to your positive response.

Thank you for your understanding and support during my service.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]