

# Request for Subletting Permission

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request your permission to sublet my apartment located at [Your Address] during the upcoming renovations scheduled to start on [Start Date] and end on [End Date].

Due to the extensive nature of the renovations, I believe that subletting my apartment for this period would be mutually beneficial. I have a potential tenant in mind, [Subtenant's Name], who is interested in temporarily taking over the lease. [He/She/They] is reliable and has agreed to adhere to all terms of the original lease agreement during the sublet period.

Please let me know if you require any additional information about the subtenant or if you would like to discuss this matter further. I appreciate your consideration of my request and look forward to your positive response.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Contact Information]