

# Smoking Rules Clarification

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to clarify the smoking rules as outlined in your lease agreement.

As per the terms of your lease, smoking is [permitted/not permitted] in the following areas: [Specify areas]. We kindly ask you to adhere to these regulations to ensure a safe and healthy living environment for all residents.

If you have any questions regarding the smoking policy or if you would like to discuss this matter further, please feel free to reach out to us at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title/Position]

[Property Management Company Name]

[Contact Information]