

# Utilities Statement

Date: [Insert Date]

To: [Tenant's Name]

[Tenant's Address]

Dear [Tenant's Name],

This letter serves as your all-inclusive utilities statement for the month of [Insert Month/Year]. Below is a summary of the utilities included in your rent:

## Utilities Breakdown:

Utility Type	Amount Used	Cost
Electricity	[Insert Amount]	[Insert Cost]
Water	[Insert Amount]	[Insert Cost]
Gas	[Insert Amount]	[Insert Cost]
Internet	N/A	[Insert Cost]
Trash Collection	N/A	[Insert Cost]

Total Utilities Cost: [Insert Total Cost]

This total is already included in your monthly rent payment. If you have any questions regarding this statement, please feel free to contact us.

Thank you for being a valued tenant.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]

[Property Management Company Name]