

Lease Agreement Renewal Notification

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, ZIP Code]

Dear [Tenant's Name],

This letter serves to inform you that your current lease agreement for the property located at [Property Address] is set to expire on [Lease Expiration Date]. We would like to discuss the renewal of your lease for another term.

If you wish to renew your lease, please respond by [Response Deadline]. The proposed new lease terms are as follows:

- New Lease Term: [Insert New Term]
- Monthly Rent: [Insert Amount]
- Property Maintenance: [Insert Details]

Please let us know if you have any questions or if you would like to negotiate any terms. We value you as a tenant and hope to continue our positive relationship.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name, if applicable]

[Your Contact Information]