

# Late Rent Payment Notification

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

This letter serves as a notification that your rent payment for the month of [Insert Month] is now overdue. As of today, we have not received your payment of [Insert Amount], which was due on [Insert Due Date].

Please be reminded that according to your lease agreement, late fees may apply if the payment is not received within [Insert Grace Period] days of the due date.

We kindly request that you remit your payment at your earliest convenience to avoid any further penalties. If you have already made the payment, please disregard this notice.

If you are experiencing any difficulties making the payment, please contact us as soon as possible so we can discuss possible arrangements.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]

[Property Management Company Name]