

Application for Summer Internship in Supply Chain Management

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]

[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip]

Dear [Recipient Name],

I am writing to express my interest in the Summer Internship position in Supply Chain Management at [Company Name] as advertised on [where you found the internship]. I am currently a [Your Year, e.g., junior] majoring in [Your Major] at [Your University], and I am eager to apply my academic knowledge in a practical setting.

During my studies, I have developed a strong foundation in supply chain principles and logistics management through courses such as [Course 1, Course 2, etc.]. Additionally, my recent project on [briefly describe a relevant project] has honed my analytical skills and ability to optimize supply chain processes.

I am particularly drawn to this internship because of [mention something specific about the company or program]. I believe that my skills in [mention relevant skills] will contribute effectively to your team.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to [Company Name] and gain valuable experience in the Supply Chain Management field.

Sincerely,

[Your Name]