

Application for Entry-Level Supply Chain Management Internship

John Doe
123 Main Street
City, State, Zip Code
Email: johndoe@email.com
Phone: (123) 456-7890
Date: [Insert Date]

Hiring Manager
XYZ Company
456 Industry Road
City, State, Zip Code

Dear Hiring Manager,

I am writing to express my interest in the Entry-Level Supply Chain Management Internship position at XYZ Company, as advertised on [where you found the listing]. With a strong academic background in Supply Chain Management and hands-on experience through various projects during my studies, I am excited about the opportunity to contribute to your team.

My coursework in logistics, inventory management, and procurement has equipped me with a solid understanding of supply chain principles. I have also completed a project where I analyzed and optimized a mock supply chain for a local business, resulting in a 20% reduction in costs. I am eager to bring this knowledge and my analytical skills to XYZ Company.

Moreover, my excellent communication and teamwork skills have been demonstrated through group projects and presentations during my education. I am confident that my proactive approach and commitment to continuous improvement will make me a valuable addition to your team.

I am looking forward to the possibility of discussing this exciting opportunity with you. Thank you for considering my application. I hope to contribute to the innovative work at XYZ Company and am excited about the potential for learning and growth in this internship.

Sincerely,
John Doe