Application for Internship in Inventory Management

John Doe 123 Main Street City, State, ZIP Code

Email: johndoe@example.com

Phone: (123) 456-7890 Date: October 10, 2023

Hiring Manager ABC Company 456 Business Road City, State, ZIP Code

Dear Hiring Manager,

I am writing to express my interest in the inventory management internship at ABC Company as advertised on your careers page. I am currently pursuing a Bachelor's degree in Supply Chain Management at XYZ University, where I have developed a strong foundation in inventory control and logistics.

During my academic career, I have completed courses in inventory planning, demand forecasting, and data analysis. I have also gained practical experience through a project where I assisted in the implementation of an inventory management system for a local retail store. This experience has equipped me with essential skills in data evaluation and organization, as well as a keen attention to detail.

I am particularly drawn to this internship because of ABC Company's commitment to innovative supply chain solutions. I am eager to contribute my skills and learn from your esteemed team, all while gaining exposure to real-world challenges in inventory management.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your team and further develop my skills in inventory management.

Sincerely, John Doe