

Internship Application for Quality Assurance Processes

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Hiring Manager's Name

Company Name

Company Address

City, State, Zip Code

Dear [Hiring Manager's Name],

I am writing to apply for the Quality Assurance internship position at [Company Name] as advertised on [where you found the position]. I am currently a [Your Year, e.g., "junior"] at [Your University] majoring in [Your Major], and I am eager to apply my skills and knowledge in a practical setting.

Having completed coursework in [relevant courses], I have gained a solid understanding of quality assurance principles and processes. I am particularly drawn to this internship at [Company Name] due to [reason specific to the company or its projects]. I believe that my attention to detail and passion for ensuring quality align well with the goals of your team.

I am excited about the opportunity to contribute to [Company Name] and learn more about quality assurance in a real-world environment. Thank you for considering my application. I hope to discuss my application further and explore the possibility of working together.

Sincerely,

Your Name