

Internship Application for Housekeeping Department

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship position within the Housekeeping Department at [Company's Name] as advertised on [where you found the internship]. I am currently pursuing a [Your Degree] at [Your University] and believe that this internship would provide me with valuable experience in the hospitality industry.

Throughout my academic career, I have developed strong organizational and time-management skills, which I believe are essential for a successful housekeeping role. Additionally, my strong attention to detail and commitment to maintaining high cleanliness standards would allow me to contribute positively to your team.

I am particularly drawn to [Company's Name] because of [mention any specific reason related to the company or its values]. I am eager to learn from your experienced staff and to apply my skills in a practical setting.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you. Please find my resume attached for more details on my background and experiences.

Sincerely,
[Your Name]