

# Declining RSVP for Corporate Celebration

Dear [Organizer's Name],

I hope this message finds you well. I would like to express my gratitude for the invitation to the [Name of Celebration] scheduled for [Date]. It truly sounds like a wonderful event.

Regrettably, I must inform you that I will be unable to attend due to [brief reason, e.g., prior commitments]. I am disappointed to miss the opportunity to celebrate with everyone.

Thank you once again for the invitation, and I hope the event is a great success.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]