

# Application for Summer Architectural Design Internship

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the Summer Architectural Design Internship position at [Company/Organization Name], as advertised on [where you found the internship posting]. Currently, I am a [Your Year, e.g., sophomore] studying Architecture at [Your University], and I am eager to apply my academic knowledge and passion for design in a practical setting.

During my coursework, I have developed a solid foundation in architectural principles and design software, including AutoCAD and SketchUp. I am particularly drawn to [mention any specific project or inspiration related to the company], and I believe that my skills in [mention specific skills relevant to the internship] would make a meaningful contribution to your team.

I am very enthusiastic about the opportunity to learn from skilled professionals at [Company/Organization Name], and I am committed to bringing my creativity and dedication to each project. I am excited to collaborate and gain hands-on experience in the field of architectural design.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you. Please find my resume attached for more details about my background and experience.

Sincerely,

[Your Name]