

# Internship Application for Construction Management Assistance

[Your Name]  
[Your Address]  
[City, State, Zip]  
[Your Email]  
[Your Phone Number]  
[Date]

[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip]

Dear [Employer's Name],

I am writing to express my interest in the Internship position for Construction Management Assistance at [Company's Name], as advertised on [where you found the job listing]. I am currently pursuing a degree in Construction Management at [Your University] and I am eager to gain hands-on experience that will complement my academic knowledge.

During my studies, I have developed a strong foundation in project management, construction methods, and safety regulations. I believe that my skills in [specific skills related to construction management] will make me a valuable asset to your team. I am particularly impressed by [mention something specific about the company or its projects] and would be thrilled to contribute to such innovative work.

I am available for an interview at your earliest convenience and can be reached at [Your Phone Number] or [Your Email]. Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to [Company's Name].

Sincerely,

[Your Name]